

Faculty Senate Agenda Item

Date: May 5, 2008

Number: 08-08

Subject: Revision of the Faculty Handbook

Description:

The Faculty Handbook does not contain complete procedures for the conduct of General Faculty meetings. Some requirements of the University ByLaws are not included in the Faculty Handbook; other traditional practices are not covered at all. The following Revisions to Section IV C of the Handbook are intended to help correct these deficiencies. (New language is underlined.)

**Faculty Handbook**

IV. The General Faculty

C. Meetings. There will be a minimum of two scheduled General Faculty Meetings each academic year, one early in the Fall semester and one just prior to Commencement. Between meeting times, the authority of the General Faculty shall be exercised by the Faculty Senate pursuant to the recall provision of Section 10 j. of Bylaws Article V and also subject to the rights of the General Faculty as set forth in Section II.c. of the Bylaws. The General Faculty may be called together by the President of the University, by majority vote of the Faculty Senate, or upon petition by twenty members of the General Faculty. Action items on any topic may be placed on the Agenda of the General Faculty by majority vote of the Faculty Senate, provided that they are distributed to members of the General Faculty at least seven days prior to the meeting of the General Faculty. The Secretary of the General Faculty shall be elected from the members of the General Faculty at the first meeting in the Fall Semester, and shall serve for one academic year. The Faculty Senate at its last meeting in the Spring Semester shall nominate at least one candidate for this office; additional nominations may be made from the floor of the General Faculty meeting. The Secretary may select tellers from the membership of the General Faculty as he or she shall deem necessary, or upon request from at least 10 members of the General Faculty present and voting. A quorum for all General Faculty meetings shall be at least 50 members of the general Faculty. The Vice President for Academic Affairs shall preside at meetings of the General Faculty. If he or she is absent or vacates the chair, the President of the Faculty Senate shall preside.

*Requested Action:*

*Faculty senate approval and  
Recommendation to the General Faculty*

Originated by: Russ Jacobs